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REPORT FIELDWORK PRACTICES



TRANSLATION OF BUSINESS TEXTS AND LEGAL TEXTS AT THE DKI JAKARTA PROVINCIAL **ENVIRONMENTAL AGENCY**

> EKNIK 2008411005

STUDY PROGRAM OF ENGLISH FOR BUSINESS AND PROFESSIONAL COMMUNICATION DEPARTMENT OF BUSINESS ADMINISTRATION **DEPOK**

2024

LEMBAR PENGESAHAN

LAPORAN PRAKTIK KERJA LAPANGAN

Judul Naskah

Penerjemahan Dokumen Perjalanan Dinas Invitation Letter, Recommendation Letter, Letter of Acceptance dan Peraturan Gubernur DKI Jakarta Nomor 209 Tahun 2003 di Dinas Lingkungan Hidup Jakarta

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Praise be to God Almighty, because by His grace and grace, I was able to complete this Field Work Practice Report (PKLO. The writing of this street vendor report is carried out in order to meet one of the requirements to get a Diploma 4 (D4) degree at the Jakarta State Polytechnic. The author realizes that this street vendor report will not be completed without the help and guidance of various parties. Therefore, I would like to thank

PREFACE

- 1) Mrs. Dr. Ina Sukaesih, Dipl. TESOL, M.M, Hum., as the Head of the United Kingdom Study Program for Business and Professional Communication,
- 2) Mr. Dr. Drs. Nur Hasvim, M.Si., M. Hum, as a supervisor who has spent time, energy, and thoughts to help the Author during the process of preparing this street vendor report,
- Ari Prabowo, S.Sos., as a street vendor supervisor at the DKI Jakarta Provincial Environment Agency (DLH) who has helped the author a lot during the implementation of this street vendor program;
- 4) The author's family, especially his parents and Mr. Aceng Sunarya, as the party who assisted the author in finding a place for street vendors and providing support and motivation, both morally and materially;
- 5) Friends of SMA and Bispro, especially Mas Rangga Putra Yusniadi and Muhammad Nur Vajra who have helped and comforted the author a lot in the process of completing this street vendor report;

Finally, I hope that the support and assistance that has been given to me will receive a good return from God Almighty. Hopefully this research proposal can provide benefits for the development of knowledge.

Depok, January 19, 2024 Author



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CHAPTER I INTRODUCTIO

N

1.1 Background

The abilities or skills acquired by students during the learning period on campus are still insufficient as adequate provisions to enter the job market. Mastery of these skills is a crucial aspect that must be possessed by students in facing the challenges of competition in the world of work. Therefore, as a proactive step, students are expected to take part in the Field Work Practice (PKL) program to gain experience that can improve and hone their skills better.

Field Work Practice (PKL) is an activity carried out by students from several universities to introduce the world of work to students. According to Arifin (2014), Field Work Practice is a form of systematic implementation between campus programs and certain skill mastery programs. These certain skills can only be learned and experienced if students have entered the world of work. Therefore, students are required to take part in the street vendor program with the aim of improving certain skills in accordance with the field that students take.

NEGERI

Jakarta State Polytechnic is one of the universities that implements the street vendor program in every study program (study program) contained in it. One of the study programs that implements the street vendor program is the United Kingdom for Business and Professional Communication (BISPRO) study program. The Field Work Practice (PKL) implemented by BISPRO is a substitute for courses for one semester, namely semester 7. In order to fulfill the Semester Credit Unit (SKS) set by BISPRO, students are required to carry out Field Work Practice at the institution or company chosen by the student. Based on the street vendor program,



The text in the DLH of DKI Jakarta Province based on the initial study carried out is widely used technical terms about the environment and also about personnel because the author conducts street vendors in the Personnel Division. Examples of technical terms are Waste Banks / Main Waste Bank, 3R Waste Processing Site / Reduce - Reuse - Recycle Facilities. This is an interesting thing to observe so that it can be knowledge to the public so that people understand the term. Understanding the term environment is very important because the environment is the source of life and also the place where we live. The author has an interest in understanding more broadly about employment or staffing. Therefore, the author chose to conduct street vendors in the Personnel Division of the DKI Jakarta Provincial Environmental Agency (DLH).

DLH is a government agency under the auspices of the Governor of DKI Jakarta and is tasked with organizing government affairs in the field of environment and government affairs in the field of public works and spatial planning in the waste sub-affairs. The author is placed in the Personnel Subgroup, with the aim that the author can learn more about employment and staffing. The Personnel Subgroup is a division that works on various employment documents, such as Employee Road Service letters, Invitation Letters, Recommendation Letters, etc.

During the street vendor program, the author translated a lot of texts containing employment or personnel documents and official invitation letters. These texts are special texts. Special texts are texts that contain special terms in them. The language used is a special language and only exists in certain fields. Custom texts consist of business texts and legal texts. Business texts are texts that relate to the activities of a company or government body. An example of a business text is a business letter, which is a letter used by a company for trade or buying and selling affairs made by a company or trade body.



In this report, the author describes the activities that the author carried out during the street vendor program at DLH. The author explains the types of business texts and general texts that are translated along with the translation process. The author also explained about the difficulties that arise when the author debunks the business text and the general text. In the analysis of the translation process and the difficulty of the translation process, the author uses business letter documents licensed by DLH to be analyzed. The document attached by the author is a document that has been changed in the personal data section of employees and places in order to maintain the confidentiality of the agency.

Scope of Activities 1.2

The Field Work Practice Program at the DKI Jakarta Provincial Environment Agency is carried out offline. The following is the scope of the Fieldwork Practice:

- translating various types of business document texts with staffing themes;
- translating different types of legal texts;
- translating the text of meeting reports;
- translating the text of the governor's decree;
- e. make correspondence in the case of Official Travel Permits and Assignment Letters for administrative purposes.

The author translates business documents namely:

- 1. Invitation Letter
 - This text is an invitation document from outside the DKI Jakarta Provincial Environment Agency.
- 2. Recommendation Letter
 - The text of the recommendation comes from within the DKI Jakarta Provincial Environment Agency to recommend employees who can participate in events or affairs outside the DLH agency.



Hali Cinta

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3. Letter of Acceptance

Letter of Acceptance is a letter that states that it is a letter sent by the receiving party to give approval or acceptance of an offer or application that has been submitted by another party.

The author translates one legal text, namely the Text of the Decree of the Governor of DKI Jakarta Province Number 209 of 2023.

1.3 Time and Place

The time and place of the implementation of street vendors carried out by the Author are as follows:

a. Time : 1 July – 31 October 2023

b. Agency : DKI Jakarta Provincial Environment Agency

c. Address : Jl. Mandala V No.67 1, RT.1/RW.2, Cililitan, Kec.

Kramat Jati, East Jakarta City, Special Capital Region

of Jakarta 13640

1.4 Purpose and Benefits

1.4.1 Purpose

The master of this street vendor program is to discuss the topics listed in the background. The objectives are as follows:

- 1. gain new knowledge in the world of translation in government agencies regarding the text of the *Invitation Letter*;
- 2. gain new knowledge in the world of translation in government agencies regarding the text of *the Recommendation Letter*;
- 3. gain new knowledge in the world of translation in government agencies regarding the text *of the Letter of Acceptance*;
- 4. gain new knowledge in the world of translation in government agencies regarding the legal text of the Governor's Decree;
- 5. gain direct work experience and be able to assist the division where the writer is placed during street vendors;



6. apply the translation theories obtained during education at the BISPRO study program.

1.4.2 Benefit

The benefits that the author gets from street vendor activities are as follows:

- 1. The author can add insight into the translation industry;
- 2. The writer can find out the process carried out by the translator during work, starting from compiling the text concept to be translated, translating the text, getting revisions from the mentor regarding the translation *of the Invitation Letter*;
- 3. The author can find out the process carried out by the translator during work, starting from drafting the text concept to be translated, translating the text, getting revisions from the mentor regarding the translation of the Recommendation Letter;
- 4. The writer can find out the process carried out by the translator during work, starting from compiling the concept of the text to be translated, translating the text, getting revisions from the mentor regarding the translation *of the Letter of Acceptance;*
- 5. The author can find out the process carried out by the translator during his work, starting from drafting the concept of the text to be translated, translating the text, getting revisions from the mentor regarding the translation of the Governor's Decree legal text;
- 6. The writer can feel the opposition to work in the field of translation so that the writer can prepare himself better in the future.



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CHAPTER IV CLOSING

4.1. Conclusion

Based on the results of the Field Work Practice (PKL) carried out at the DKI Jakarta Provincial Environment Agency (DLH), in this case translating business texts and Governor's Decree document texts can be concluded several things, as follows:

- 1. A technique that is widely used in translating Invitation Letter text is the literal technique.
- Technique that many Used deep translate Recommendation Letter text is a transposition technique.
- 3. Technique that many Used deep translate Recommendation Letter text is a literal technique.
- 4. A technique that is widely used in translating the text of the Letter of Acceptance is the transposition technique.
- 5. The techniques used in translating the text of the Governor's Decree are literal and kalke.
- 6. The translation process carried out by the author is divided into 3 stages, namely the analysis stage, the transfer stage, and the reconstruction stage.



Dilarang mengutip sebagian atau seluruh karya tulis ini tanpa mencantumkan dan menyebutkan sumber :

- 7. Authors tend to use the ideology of foreignization in the translation of foreign-language business texts and speeches. This is because the author wants to make it easier for the target reader to understand the terms used.
- 8. The more widely used techniques are literal translation techniques and conventional equivalence techniques.
- 9. Obstacles found during the process of translating business texts and speech texts include: finding appropriate word equivalents and adjusting the context of the source text about the hiup environment.
- 10. Ways to overcome the obstacles found include: (1) to find word equivalents, the author uses various types of help, such as dictionaries, thesauruses, and conducts research for certain terms or words; (2) to adjust the context of the author's study and conduct research on terms and literature about the environment.

Suggestion

The recommendation that the author can give to the agency is that although the agency has provided excellent guidance and learning during the implementation of street vendors, it is likely to be more optimal if the agency organizes training on the use of Microsoft Excel and Microsoft Power Point for interns at the DKI Jakarta Provincial Environmental Office. This is because the software is very useful and facilitates the process of data input and information presentation.

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ilmiah, penulisan laporan, penulisan kritik atau tinjauan suatu masalah.

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1. Invitation Letter *Text*

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Hak Cipta:

1. Invitation Letter

. Hivitation Letter Text	m . r	m 1 ·
Source Language	Target Language	Technique
		Translation
Seoul Metropolitan	City Government Logo	Modulation
Government	Seoul	
Ms. Diman Suyartikoh	Mum. Diman Suyartikoh	Transposition
Environmental Specialist	Specialist Milieu	
	Live	
Environmental supervision	Supervision and	Transposition
and law enforcement,	Enforcement	
Jakarta City	enviro	
Government/Environmenta	nmental law, Jakarta City	
l Agency of Jakarta	Government/Environmen	
	tal Agency Live	
	Jakarta	
Jakarta, Indonesia	Jakarta, Indonesia	Literal
28 June 2023	June 28, 2023	Lending
Invitation to 2023 Offline	Invitation to	Transposition
Training Program on	Program 2023	` //
Digitalization & Smart City	Offline Training on	
	Digitalization & Cities	
\\\ JA	Intelligent	
Seoul Human Resource	Seoul Human Resource	Lending,
Development Center	Development Center	Transpositio
(SHRDC), the Headquarter	(SHRDC), Head Office	n,
of Metropolis International	Metropolis	Modulation
Training Institute (MITI), is	International Training	
pleased to invite you to	Institute (MITI), is proud	
"2023 Offline Training	to invite you to attend the	
Program on Digitalization	"Training Program	
& Smart City" from	Offline 2023 about	

ATTACHMENT

Monday, 23rd October to	Digitalization & Smart	
	Cities" from Monday,	
	October 23 to Saturday,	
	October 28 October 28	
	October. Sponsored by	Transposition
	the Seoul Metropolitan	
	Government, the program	
	covers a wide range of	
	Educational Activities	
	face-to-face education	
	for 4 days of training.	26.11.1
	The program will also	Modulation
	include visits to policy	
Seoul to examine and	sites in Seoul to examine	
benchmark the policies in	and compare	
detail.	policy in detail.	
The cost division will be as	Cost-sharing sponsored	Description
follows;	by the Seoul	
	Metropolitan	
	Government	
	are as follows;	
SHRDC: accommodation	SHRDC: lodging	Literal
(nights of 23rd, 24 th, 25	accommodation	
th, 26 th, 27 th Oct),	(Octo	
transportation between	ber 23-27), transportation	
Incheon airport and hotel in	between Incheon airport	
Seoul, training fees, and in-	and hotels in Seoul,	
class meals (24 th, 25 th,	training fees, and lunch	
26 th Oct), transportation	(October 24-27).	
between Incheon airport		
and hotel in Seoul, training		
fees, and in- class meals		
(24 th, 25 th, 26 th Oct)		



Participants: roundtrip visa K-ETA Airfare or application, Overseas

Participants: ticket airplane round-trip, visa or K-ETA

application, insurance

Literal



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	Assistant Director of	Assistant Director	Transposition
	Metropolis International	Institution	
	Training Institute	Metropol	
		is International Training	
	Seoul Human Resource	Navel Development	Transposition
	Development Center	Seoul Human Resources	
	Seoul Metropolitan Center	Seoul City Government	Modulation
			Transposition
	Seoul Human Resource	Navel Human	Transposition
	Development Center	Resource Development	
1		Seoul	
	Seoul Metropolitan Center	Seoul City Government	Modulation
			Transposition
١	58 Nambusunhwan-ro 340-	58 Nambusunhwan-ro	Literal
	gil, Secho-gu, Seoul,	340-gil, Secho-gu,	
1	06756, Korea (Tel. +82-2-	Seoul, 06756, Korea	
	3488-2059)	(Tel. +82-	
1		2 2488 2050)	

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2. Text of Recommendation Letter

Source Language	Target Language	Translation Techniques
Number	Number	Literal
Status : Important	Properties : Important	Literal
Attachment	Attachment	Literal
Subject : Recommendation	Thing: Recommendations	Literal, Borrowing
To: Head of Environment	Dear Sir,	Literal, Borrowing
Sector Cooperation,	Head Work Same	
Embassy of Denmark to	Sector	
Indonesia, Papua NG,	Milieu Live,	
Timor Leste & ASEAN	Embassy	
	Big Danish for	
	Indonesia,	
	Papua NG, Timor Leste,	
	& ASEAN	
In Order to follow up on	Deep in	Amplification, Literal
your Letter Subject:	order to follow up on your	
Invitation to participate in	letter	X //
DFC Scholarship (4-22	Subject	
September 2023) on 29	GERI	
March 2023, I am pleased	Invitation to	
to nominate:	participate	
	in DFC Scholarship (4-	//
	22 September 2023) on	
	dated March 29, 2023, I	
	hereby	
	Ask the	
	following names:	
Name : Hinoa	Name: Hinoa	Common, Literal
		Equivalents
Employee Identification	NIP: xxxxx	Adaptation, Literal
Number (NIP): xxxxxx		
	1	



Position: Supervisor, Sub-Position: Common Equivalents, Subgroup Literal. Waste unit for Supervisor Reduction Management in Managem Commercial Area, Unit ent Unit Waste for Integrated Integrated Management (UPST) Waste participate in Literal To participate in Danida Fellowship Center (DFC) the Danida Scholarship Scholarship Fellowship Program Program 2023. Center (DFC) 2023. Hinoa is self-reliant, Hinoa Literal an independent, hardworking, and fasthardworking, learner officer and fast at our learner in organization. Our institutions. Literal I have been supervising I have him since 2019. Watching performan ce since 2019. With an Common, Literal With background educational a in **Equivalents** Environmental background in Engineering Engineering, he has the environment, he has an interest to contribute to solving municipal waste interest in to Contribute management problems in to solving Jakarta. problems municipal waste management in Jakarta. The Common Equivalents, appointed him appointing it Literal. Commitment-Making as a Commitment Making Borrowing Official (Pejabat Pembuat Officer



Commitment) project for the to Construction of Landfill Construction of Landfill Mining Refuse Mining and Refuse and Derived Plant Derived Fuel Plant Fuel (Design and Build) (Design and Build) Bantargebang Landfill Site TPST Bantargebang in Project in 2022-2023. 2022-2023. He delivers an impressive He showed impressive performance performance in coordinating the project. coordinating the project. Literal, Borrowing The course titled "Green The training entitled and Circular Economy "Green and Circular Economy — Dynamics **Dynamics** and Governance" will also help and Governance" ("Green our institution in improving and Circular public service Economy — Dynamics and and Governance") will innovation. also help institutions deep improving public services and innovation. His unit (UPST) will be The unit (UPST) will be Literal, Borrowing responsible for responsible the management of the Main Waste Banks (Main Waste answer for the Bank) and Reduce-Reusemanagement of the Main Recycle Waste Bank and Place Processing Reduce-Reuse Waste-



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Facilities (TPS 3R) in	Recycle (TPS 3R) in	
Jakarta.	Jakarta.	
The materials and insight	The material and insights	Literal, Borrowing
from the course are	gained from this training	
completely relevant and	are very	
implementable in his		
work.	relevant and	
	implementable in their	
	work.	
Therefore, I believe that	Therefore, I believe	Literal, Borrowing
Hinoa is a deserving	that Hinoa is a viable	
candidate for the DFC	candidate for the DFC	
Scholarship Program	Scholarship Program	
2023.	2023.	
Thank you you for	For your attention and	Common Matches
your attention.	cooperation, we would	
\\\ NE	like to express	
	thank you.	
Head of Department for	Head Servic	Literal
Environment Affairs of	e	
DKI Jakarta	DKI Jakarta Provincial	
	Environment	



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Source Language	Target Language	Translation Techniques
Danida Fellowship	Logo Danida	Modulation
Centre	Fellowship Centre	
Mr Muhammad A <mark>ndika</mark>	Father Muhammad	Transposition
Firmansyah	Andika Firmansyah	
Department for	DKI Jakarta Integrated	Transposition, Modulation
Environment Affairs of	Waste Management Unit	
Dki Jakarta		
East Jakarta	East Jakarta	Literal
Indonesian	Indonesian	
02 June 2023	02 June 2023	Lending
Letter of Acceptance	Letter of Acceptance	Transposition
Dear Mr Muhammad	To Father	Modulation
Andika Firmansyah,	Muhammad Andika	
W NE	Firmansyah,	
I am pleased to inform	I am happy to inform you	Literal
you that DFC	that	
Scholarship	the Program	
Programme/Danish	DFC/De	
Ministry of Foreign	nmark Ministry of Foreign	
Affairs	Affairs Scholarship	
has accepted your	have accepted your	
participation in the	participation in the course	
course "Green and	"Green and Circular	
Circular Economy"	Economy"	
arranged by University of	orga	
	nized by	

2. Dilarang mengumumkan dan memperbanyak sebagian atau seluruh karya tulis ini dalam bentuk apapun tanpa izin Politeknik Negeri Jakarta Dilarang mengutip sebagian atau seluruh karya tulis ini tanpa mencantumkan dan menyebutkan sumber: Pengutipan hanya untuk kepentingan pendidikan, penelitian, penulisan karya ilmiah, penulisan laporan, penulisan kritik atau tinjauan suatu masalah. b. Pengutipan tidak merugikan kepentingan yang wajar Politeknik Negeri Jakarta

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Copenhagen,	University of	
Department of	Copenhagen, Department	
Geosciences and Natural	of Geosciences and	
Resource Management,	Natural Resource	
Øster Voldgade 10, 1350	Management, Øster	
Copenhagen K.	Voldgade 10,	
	1350	
The course will take	Copenhagen K. This course will take	Literal
place at Rolighedsvej 23,	place at	
1958 Frederiksberg C,	Rolighedsvej 23, 1958	
Denmark	Frederiksberg C,	
during the	Denmark during the period	
period		
4 September 2023 - 22	4 September 2023 - 22	Lending
September 2023	September 2023	
The Danida Fellowship	The Danida Fellowship	Literal
Centre (DFC)	Centre (DFC) Scholarship	
Scholarship Programme	Program will cover the	
will cover the study fee,	cost of study, stipend and	
allowance and	accommodation	
accommodation in	Regarding with	
connection with	learning programs.	
The		
learning programme. Please note that the	Please note that	Literal
Please note that the accommodation during	Please note that accommodation during	Littia
the stay will be fully	the stay will be	
covered and booked by	fully covered and	
Danida Fellowship	regulated by the Danida	
Centre.	Fellowship Centre.	
	2 the namp conde.	
We expect you to be	We hope you will be	Literal
accommodated at Danida	welcomed at	
Fellowship Centre hostel,		



1950 Danida Hostrupsvej 22, Fellowship Frederiksberg, Denmark. Centre, Hostrupsvej 22, 1950 Frederiksberg Danish. DFC will also arrange Literal DFC will also arrange and pay for your and pay for international international return air round-trip airfares ticket (economy class), (econ insurance and omy class), insurance, visa fee. and visa fees. In order to apply for the Apply Literal Visa required Schengen Visa, follow the Schengen please instructions given at this requ ired, please follow website. the provided on instructions the site web. Literal, Borrowing Less It is important that you is important that you register early possible apply as early as allow possible give enough time to to adequate time for the Visa management visa handling. Literal Concerning insurance, Regarding insurance, obligations and obligations, rights and rights please read our "Guide please read the "Guide to for Danida Fellows in Danida Fellows in Denmark" with Denmark" carefully. Carefully. need further You need Literal you information please visit information more continued,



 Hak Cipta milik Politeknik Negeri Jakarta DFC visit DFC the website please the or Maj Munch website or contact Major contact Andersen Munch Andersen in KU's at KU Department of Department of Geosciences and Natural Geosciences and Natural Resource Management. Resource Management. Literal, Borrowing Please be prepared to Please be prepared to present this Letter This show Acceptance to the Letter of Acceptance to the authorities authorities at the airport at any international international and/or and/or domestic airport. domestic. Common Matches Yours sincerely, Sincerely, Danida **Fellowship** Danida Fellowship Centre Modulation Centre Eva Thaulow Nielsen Eva Thaulow Nielsen Literal Project Coordinator **Project Coordinator** Lending

4. Text of the Decree of the Governor of DKI Jakarta Province Number 209 of 2023

Bsu	Bsa	Technique Translator n
[Emblem of the State of	[Logo of the Republic of	Kalke
Indonesia]	Indonesia]	
GOVERNOR OF	GOVERNOR SPECIAL	
JAKARTA SPECIAL	CAPITAL REGION OF	
CAPITAL REGION	JAKARTA	



NUMBER 209 YEAR NUMBER 209 OF 2023 Literal 2023 DECISION OF GOVERNOR OF Kalke DECREE OF THE **GOVERNOR OF THE** THE SPECIAL CAPITAL SPECIAL CAPITAL REGION OF JAKARTA **REGION JAKARTA ABOUT** CONCERNING Literal **AMENDMENTS TO** AMENDMENT TO THE Literall GOVERNOR'S DECREE **DECISION OF GOVERNOR** Kalke **NUMBER 96** NUMBER 96 OF 2020 **2023 ABOUT** REGARDING THE CLIMATE DISASTER MITIGATION AND **MITIGATION AND** ADAPTATION WORK ADAPTATION TASK FORCE **TEAMS CLIMATE DISASTER** BY GRACE BY THE GRACE OF GOD, THE Commo **GOD ALMIGHTY ALMIGHTY** Matches GOVERNOR OF THE **GOVERNOR OF THE SPECIAL** Kalke SPECIAL CAPITAL CAPITAL REGION OF **REGION JAKARTA JAKARTA** Weigh Considering a. That to adjust to the action | a. that to align with the action plan Literall plan stipulated in Governor stipulated in Regulation y, Regulation Number 90 of Governor Number 90 of 2021 Kalke 2023 concerning concerning the Low Carbon the Resilient Regional Low Resilient Regional Development Carbon Development Plan Plan, it is deemed necessary to Clima amend such regulation; te Governor's Decree Number



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96 Year 2023, need		
to be changed;		
b. That Based on	b. that based on the consideration as	Literall
the considerations as	referred to in letter a, it is	у,
referred to in letter a, it is	necessary to establish the	Kalke
necessary to stipulating	Decision of Governor regarding	
Governor's Decree Number	the Amendment to the Decision	
96 of 2023 concerning the	of Governor Number 96 of 2020	
Climate Disaster Mitigation	concerning the Climate Disaster	
and Adaptation Work Team;	Mitigation and Adaptation Task	
	Force;	
Remember:	Bearing in mind :	Matching
		Customarily
1. Law Number 29	1. Law Number 29 of 2007	Literall
Year 2007 concerning the	concerning the Governance of	у,
Provincial Government of	the Special Capital Region of	Kalke
the Special Capital Region	Jakarta as the Capital City of the	
of Jakarta as the Capital of	Unitary State of the Republic of	
the Unitary State of the	Indonesia (State Gazette of the	
Republic of Indonesia	Republic of Indonesia of 2007	
(Statute	Number 93, Supplement to State	
Book of Reoublik Indonesia	Gazette of the Republic of	
Year 2007 No. 93,	Indonesia Number 4744).	
Supplement Statute		
Book of the Republic of		
Indonesia No. 4744);		
2. Law Number 23	2. Law Number 23 of 2014	Literall
Year 2014 on Government	concerning Regional	y,
Region	Government (State Gazette of	Kalke
s (Statute Book of the	the Republic of Indonesia of	
Republic of Indonesia Year	2014 Number 244, Supplement	
1014	to State Gazette of the Republic	
Number 244, Supplement		



Book of Indonesia Number 5587) as Statute of the Republic of Indonesia No. severally amended by Law 5587) as amended several Number 11 of 2020 concerning times, most recently by Law Job Creation (State Gazette of No. 11 of 2020 concerning the Republic of Indonesia of Job Creation (Statute Book 2020 Number 245, Supplement to State Gazette of the Republic of the Republic Indonesia No. 245 of 2020, of Indonesia Number 6573). Supplement to Statute Book of the Republic of Indonesia No. 6573); 3. Law Number 30 of Law Number 30 2014 Literall Year 2014 concerning concerning Government y, Government Administration Administration (State Gazette of Kalke the Republic of Indonesia of Book (Statute the Republic of Indonesia Year 2014 Number 292, Supplement 2014 the State Gazette of the Number 292. Supplement to Republic of Indonesia Number Statute the Book 5601) as amended by Law Number 11 of 2020 concerning Republic of Indonesia Number 5601) as amended Job Creation (State Gazette of by Law Number 11 of 2020 the Republic of Indonesia of 2020 Number 245, Supplement Job concerning Creation of to the State Gazette of the (Statute Book Republic of Indonesia Year Republic of Indonesia Number 2020 6573); Number 245, Supplement to Statute Book of the Indonesia Republic Number 6573); Literall 4. Governor Regulation Number 4. Regulation of Governor Number

2021

concerning

Carbon Regional Development

The Low

y,

Kalke

90 Year

the Plan

2021

Building

About

tan dan memperbanyak sebagian atau seluruh karya tulis ini dalam bentuk apapun laporan, penulisan kritik atau tinjauan suatu masalah.



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Carbon Climate-Plan with Climate Resilience Low Resilient Regions (Regional (Official Gazette of the Special News of the Special Capital Capital Region of Jakarta of 2021 Number 53012). Region of Jakarta in 2021 Number 53012); **DECIDE:** HAS DECIDED: Literal To issue Literal Set **GOVERNOR'S DECREE** DECISION OF GOVERNOR Kalke **ABOUT CONCERNING** THE **CHANGES AMENDMENT** ON THE THE GOVERNOR'S DECREE **DECISION** OF THE NUMBER 96 **GOVERNOR NUMBER 96 OF** YEAR 2020 ABOUT THE 2020 REGARDING THE **CLIMATE** DISASTER **MITIGATION AND ADAPTATI MITIGATION AND** ON ADAPTATION TASK FORCE **CLIMATE DISASTER** Article 1 Literal Article 1 Several provisions in Decision Several provisions in Literall Governor's Decree Number of Governor number 96 of 2020 96 of 2020 concerning the regarding the climate disaster Kalke Climate Disaster Mitigation mitigation and adaptation task Adaptation Work force shall be amended as and Team, were amended follows: as follows: 1. The FIFTH dictum 1. The FIFTH clause is amended and Commo shall be read as follows: changed, so that it reads as n Matches follows:

FIFTH CLAUSE

FIFTH:



JAKARTA

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The membership of the The membership of the Climate Literall Climate Disaster Mitigation Disaster Mitigation and y, Kalke and Adaptation Working Adaptation Task Force from the Team from elements of the representatives of Special Jakarta Special Capital Capital Region of Jakarta **PROVINCIAL** PROVINCIAL Government can be reviewed Region Government everytwo(2) years, and changes in can be reviewed every 2 (two) membership from non-governmental years and changes representatives shall be determined based on the needs by membership from nongovernmental elements are each Working Group with the regulated as needed by each approval of a plenary meeting. Working Group with the approval of plenary meeting. 2. Appendix I and Appendix III 2. Appendix I and Appendix II shall Literally are amended so that they be amended and read as set out read as stated in Appendix I in Appendix I and Appendix II, Convent and Appendix II which are which are an integral part of this ional Decision of Governor. an integral part of this Equival Governor's Decree. ents Article II Article II Decision Governor Ini This decision of Governor shall Commo be effective within the issuance Effective on the specified n date date Matches Established in Jakarta Issued in Jakarta Kalke. On March 17, 2023, the On 17 March 2023 Commo Acting Governor of the ACTING GOVERNOR OF THE Special Region CAPITAL SPECIAL CAPITAL REGION Equival **CITY** OF JAKARTA, ents



<<Cap and Quotd>> Illegible << Seal Stamp and HERU BUDI HARTONO Signature>> HERU BUDI HARTONO Copy: Copy to: Literal 2. Regional Secretary of DKI of the 2. Secretary Regional Literall Jakarta Province Government of the Special y, Capital Region of Jakarta Kalke Assistant for Development 3. Assistant for Development and Literall and Environment of the Environment of the Secretary of y, the Regional Government of the Kalke DKI Jakarta **Provincial** Special Capital Region Secretary Jakarta Literall 4. Assistant for Economy and Assistant for Economy Finance of the Provincial Finance of the Secretary of the y, Regional Government of the Kalke Secretary of DKI Jakarta Special Capital Region 5. Assistant for Welfare of People 5. Assistant People's Literall Welfare of the Regional of the Secretary of the Regional y, Secretary of DKI Jakarta Government of the Special Kalke Province Capital Region of Jakarta 6. Assistant to the Government 6. Assistant for Government Affairs Literall of the DKI Jakarta of the Secretary of the Regional y, Kalke **Provincial Secretary** Government of the

Dilarang mengumumkan dan memperbanyak sebagian atau seluruh karya tulis ini dalam bentuk apapun Dilarang mengutip sebagian atau seluruh karya tulis ini tanpa mencantumkan dan menyebutkan sumber : . Pengutipan tidak merugikan kepentingan yang wajar Politeknik Negeri Jakarta lah, penulisan laporan, penulisan kritik atau tinjauan suatu masalah.



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Special Capital Region of Jakarta 7. Literall 7. Head of Development Head of the Regional Development Planning Agency Planning Agency DKI y, Jakarta Province of the Special Capital Region of Kalke Jakarta Province 8. Head of the Regional Disaster Head Literall Management Agency **Jakart** the у, Provincial Disaster Kalke Special Capital Region Management Agency Jakarta Province Head of the DKI Jakarta 9. Head of the Regional Financial Literall Management Agency Provincial Regional of the y, Management Special Capital Kalke Financial Region of Agency Jakarta Province 9. Head of the DKI Jakarta 10. Head of the Environmental Literall Provincial Environmental Agency of the Special Capital y, Region of Jakarta Province Kalke Agency 10. Head of the DKI Jakarta Literall 11. Head of the Transportation Provincial Transportation Agency of the Special Capital y, Office Region of Jakarta Province Kalke 11. Head of the 12. Head of the Communication, Literall Informatics, Communication, and **Statistics** y, Informatics and **Statistics** Agency Kalke Office of DKI Jakarta Province



and Environment Bureau of the DKI Jakarta Provincial Secretariat

12. Head of the Development

12. Head of the Development and Environment Bureau of the Regional Secretariat of the Special Capital Region of Jakarta Province

Literall y, Kalke

POLITEKNIK NEGERI JAKARTA

ilmiah, penulisan laporan, penulisan kritik atau tinjauan suatu masalah.

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